

Visitor Safety Guidelines - Auckland Laboratory



Welcome to AsureQuality Auckland Laboratory. This guideline describes the potential hazards in our laboratory and AQ safety procedures for visitors.

- You must be medically fit, and any special health condition must be disclosed for your safety.
- Access to the laboratory areas is limited to authorised personnel and their visitors. Visitors must be always escorted.
- Part of the electronic sign in process includes a short safety induction to ensure your safety on site. Please allow 5-10 minutes for this when planning your visit.
- Personal Protective Equipment (PPE) is required in all laboratory and testing areas. Entrances are marked with signs indicating the minimum PPE required for entry.
- The laboratory will provide you with all appropriate PPE except footwear. Please note the following dress code requirements on entry to the testing areas.
 - Enclosed footwear that covers the heel, toes and top of foot.
 - Long hair must be tied back, and long earrings must be removed.
 - For entry to our Chemistry Laboratory, long trousers (covering the ankle) are required.
- There are a variety of hazards present in the laboratory such as, but not limited to smoke, fire, chemicals, biohazards, electrical, slips, trips & falls.
- While you are in the laboratory, your escort will warn you about any immediate hazards that are present. Follow all instructions given by your escort.
- Cameras and recording devices are prohibited, unless authorised by AQ. You are being given access to relevant areas of the laboratory to witness testing and other activities. However, this access cannot compromise the confidentiality of other customers.
- Please do not touch anything in the laboratory unless authorised by AQ.
- Emergency evacuation routes are posted throughout the building and all fire exits are marked with signs. In the event of an emergency, your escort will direct you to the appropriate exit and assembly location.
- Remember, if you have any questions; please ask your AQ escort.

Enjoy your visit to AQ – and remember – your safety is our priority.